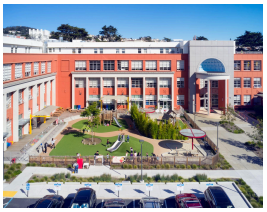

Life changing. World changing.

Chinese American International School *in San Francisco, CA* seeks a

Preschool Substitute Teacher/Teaching Associate

This is a Chinese language position
Non-exempt, part-time position

OPPORTUNITY

Join the vibrant community at the Chinese American International School's new Forever Home campus on 19th Avenue as a Preschool Substitute Teacher or Teaching Associate. Become part of a team striving to be the world's most innovative, inspiring, and influential Chinese English dual-language immersion school.

OUR IDEAL CANDIDATE

We are looking to fill multiple substitute openings which are part time (on-call, as needed) positions for the academic year. We are looking for Mandarin speaking substitutes at the Preschool level who are interested in stepping in as a Teaching Associate or Teacher on an as-needed basis. The ideal candidate finds resonance with CAIS's mission to *Embrace Chinese, Become Our Best Selves, and Contribute to a Better World*; our Core Values of *Courage, Curiosity, Inclusion, Kindness, and Perseverance*.

CAIS offers a dynamic dual culture setting in which faculty are immersed in a culture of language learners. We look for a candidate who will embrace CAIS's work to create an equitable, inclusive environment where all faculty, students, and families are supported in their individual identities. We welcome all applicants who aim to actively support and participate in our diverse and inclusive community.

MAIN AREAS OF FOCUS & RESPONSIBILITY

- Main areas of focus and responsibility:
- Follow the teacher's lesson plans.
- Take over the responsibilities of the teaching associate so the teaching associate can serve as the lead teacher.
- Assist the lead teacher by prepping activities, supporting children, preparing snack, and helping with lessons.
- Supervise children in the classroom, on the playground, and during lunch and nap.
- Use positive discipline strategies in guiding student behavior.

- Demonstrate teaching competence, a positive attitude, a willingness to accept feedback, and a professional demeanor.
- Create a positive classroom community where all children feel respected and valued.
- Communicate effectively with teachers and students.
- Deliver developmentally appropriate instruction and behavior guidance with young children.

QUALIFICATIONS

- Bachelor's Degree (in education or related field) or 2+ years of teaching experience
- Bilingual: Mandarin/English
- Minimum of 6 ECE units
- Experience working in preschools or early childhood environments
- Excellent interpersonal and communication skills
- Experience working in and with diverse communities
- Ability to work with colleagues from different backgrounds
- Commitment to school mission, policies and initiatives
- Technical/Computer skills as required for job performance
- Initial and continued tuberculosis clearance & DOJ, FBI, Child Abuse Index background clearance

VALUED SKILLS & EXPERIENCE

We value, but do not require, the following attributes:

- CPR and First Aid Certification
- Experience teaching in diverse communities

ABOUT CAIS

As the nation's first Mandarin immersion day school, Chinese American International School (CAIS) is an independent Preschool through 8th grade school in San Francisco. Our mission—*Embrace Chinese, Become Our Best Selves, and Contribute to a Better World*—guides every aspect of our work. CAIS prepares students to navigate and contribute to an interconnected world through language, culture, and character development. Our new campus and state-of-the-art performing arts facilities provide an exceptional foundation for creative teaching, learning, and community engagement.

SALARY RANGE

CAIS pays from $27.98 - $39.01 Hourly for Substitute Teacher / Teaching Associate work.

TO APPLY

CAIS's commitment to diversity, equity and inclusion is central to our mission. People of color and LGBTQIA candidates are strongly encouraged to apply. Click here to apply. Please no calls.